



14 South 20<sup>th</sup> Street  
Wyandanch, New York 11798

Dr. Lambert Shell, Library Director

**Board of Trustee**

Katrina N. Crawford, President  
Norman Sellers, Vice President  
Kisha M. Carter, Secretary  
Laurie Farber, Trustee  
Cindy Paschall, Trustee

**Board Meeting of the Wyandanch Public Library Board of Trustees Monday September 29, 2025**

Meeting called to order at 7:07 p.m.

By Katrina N. Crawford, President

Trustees Present

President Katrina N. Crawford  
Vice President, Norman Sellers  
Trustee, Kisha Carter  
Trustee, Laurie Farber  
Trustee, Cindy Paschall

Others Present

Dr. Lambert Shell, Director  
Fred Lopez, Librarian III  
Shawn Cullinane, Legal Counsel  
Leleon Means, Treasurer  
Richard Pope, Accountant

1. A motion was moved by Trustee Kisha Carter to go into executive session at 7:07 p.m.  
Motion was seconded by Trustee Cindy Paschall.  
Motion carried.                      5 Yes                      0 No                      0 Abstained
  
2. A motion was moved by Trustee Laurie Farber to come out of executive session at 7:43 p.m.  
Motion was seconded by Vice President Norman Sellers.  
Motion carried.                      5 Yes                      0 No                      0 Abstained

**RESOLUTION #3**

**LIBRARY MILEGE (2025-2026)**

**BE IT RESOLVED**, that the Library Board of Trustees approve the following rate for mileage compensation for use of personal cars in the conduct of Library business 70 cents per mile for the 2025-2026 year. Which is the rate established by the Internal Revenue Service.

Motion by Trustee Cindy Paschall.

Seconded by Trustee Kisha Carter.

Motion carried.                      5 Yes    0 No    0 Abstained

**RESOLUTION #4**

**LIBRARY HOURS OF OPERATION (2025-2026)**

**BE IT RESOLVED**, that the following dates will be the Library Hours of Operation for 2025/2026

Sundays (**October-May**) 1:00pm-5:00pm

Mondays 9:00am-8:00pm

Tuesdays 9:00am-9:00pm

Wednesdays 9:00am-8:00pm

Thursdays 9:00am-9:00pm

Fridays 9:00am-6:00pm

Saturdays 10:00am-5:00pm

Motion by Trustee Laurie Farber.

Seconded by Trustee Cindy Paschall.

Motion carried.                      5 Yes    0 No    0 Abstained

**RESOLUTION #5**

**F.O.I.L. OFFICER (2025-2026)**

**BE IT RESOLVED**, that the Library Board of Trustees appoints Fred Lopez, Library F.O.I.L. Officer effective July 1, 2025 to June 30, 2026 subject to a mutually agreeable contract.

Motion by Trustee Kisha Carter.

Seconded by Trustee Laurie Farber.

Motion carried.                      5 Yes    0 No    0 Abstained

## **RESOLUTION #6**

### LIBRARY COMMITTEES (2025-2026)

**BE IT RESOLVED**, that the Library Board of Trustees accepts and appoints the following Library Board Committees for 2025-2026.

- Building & Grounds
- Finance
- Personnel
- Policies & Procedures
- Technology
- Strategic Planning
- Barack H. Obama Cultural Center
- Programs

Motion by Trustee Cindy Paschall.

Seconded by Vice President Norman Sellers.

**Motion carried.** 5 Yes 0 No 0 Abstained

## **RESOLUTION #7**

**OFFICIAL NEWSPAPER (2025-2026)**

**BE IT RESOLVED**, that the Library Board of Trustees appoints the following Newspapers as the Library Official Newspaper effective July 1, 2025 to June 30, 2026.

## Babylon Beacon

Long Island Business News

Motion by Trustee Cindy Paschall.

Seconded by Vice President Norman Sellers.

<b>Motion carried.</b>	5 Yes	0 No	0 Abstained
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8. A motion was moved by Trustee Kish Carter to Table the Board Clerk until the next personnel meeting.

Motion was seconded by Vice President Norman Sellers.

**Motion carried.** 5 Yes 0 No 0 Abstained

9. A motion was moved by Trustee Laurie Farber that the resolution adopted by the board of trustees on July 8, 2025 to authorize the use of library funds for the purchase of tickets to non-library events or advertising in such related publications be rescinded. Motion was seconded by Trustee Kish Carter.

**Motion carried.**                      5 Yes                      0 No                      0 Abstained

10. A motion was moved by Trustee Kisha Carter that a proposed memorandum agreement between the Wyandanch Public Library and the Library Director Dr. Lambert Shell effective January 15, 2025 is presented for ratification.

Seconded by Trustee Laurie Farber.

**Motion carried.**                      5 Yes                      0 No                      0 Abstained

11. A motion was moved by Trustee Laurie Farber that a proposed Letter of Engagement for accounting services has been presented by Inbalance Accounting Services Inc. for the year July 1, 2025-June 30, 2026 be approved. The monthly retainer for these services shall be \$3750.00 out of pocket expenses shall be billed as incurred as listed in the Letter of Engagement.

Seconded by Vice President Norman Sellers.

**Motion carried.**                      5 Yes                      0 No                      0 Abstained

12. Motion was moved by Vice President Norman Sellers to block the board meeting minutes from reorganization meeting July 8, 2025, Special board meeting September 8, 2025, and Special board meeting August 7, 2025.

Motion was seconded by Trustee Cindy Pascall.

**Motion carried.**                      3 Yes                      2 No                      0 Abstained  
(Carter/Farber)

13. A motion was moved by Trustee Kisha Carter to accept the Schedule of bills for the month of September 2025.

Motion was seconded by Trustee Laurie Farber.

**Motion carried.**                      5 Yes                      0 No                      0 Abstained

14. A motion was moved by Trustee Laurie Farber to accept the payroll warrant.

Motion was seconded by Trustee Cindy Paschall.

**Motion carried.**                      5 Yes                      0 No                      0 Abstained

15. A motion was moved by Trustee Kisha Carter to accept the Treasurer report for the month of September 2025.

Motion was seconded by Trustee Laurie Farber.

**Motion carried.**                      5 Yes                      0 No                      0 Abstained

16. A motion was moved by Vice President Norman Sellers to approve the following request for use of facility Wyandanch Rosa Park Civic Association.

Motion was seconded by Trustee Cindy Paschall.

**Motion carried.**                      4 Yes                      0 No                      1 Abstained  
(Carter)

- Motion was seconded by Vice President Norman Sellers.

**Motion carried.**

5 Yes

0 No

0 Abstained