

Dr. Lambert Shell, Library Director

14 South 20<sup>th</sup> Street Wyandanch, New York 11798

#### **Board of Trustee**

Katrina N. Crawford, President Norman Sellers, Vice President Kisha M. Carter, Trustee Laurie Farber, Trustee Cindy Paschall, Secretary

Minutes of the Wyandanch Public Library Reorganization Meeting Thursday July 11, 2024.

Meeting call to order at 5:32 p.m.

Conducted by President Katrina Crawford

Katrina N. Crawford was sworn in as Trustee of the Library Board.

Roll call:

Performed by Tomika Mays

Trustees present at Roll call:

Katrina N. Crawford, President Norman Sellers, Vice President Kisha M. Carter, Trustee Laurie Farber, Trustee Cindy Paschall, Trustee

Shawn Cullinane, Legal Counsel Fred Lopez, Librarian II Richard Pope, Library Accountant

### **NOMINATIONS FOR PRESIDENT**

Motion to nominate Kisha Carter for Board President by Laurie Farber, seconded by Kisha Carter.

Motion to nominate Katrina Crawford for Board President by Cindy Paschall, seconded by Norman Sellers.

Kisha Carter received (2) votes	Laurie Farber, Kisha Carter
Katrina Crawford received (3) votes	Cindy Paschall, Norman Sellers and Katrina Crawford.

Katrina Crawford is hereby elected President of the Wyandanch Public Library Board of Trustee for the year 2024 -2025.

**BE IT RESOLVED**, that the Library Board of Trustees Nominate <u>Katrina N. Crawford</u> to serve as an Officer and President of the Wyandanch Pubic Library Board of Trustees.

**BE IF FURTHER RESOLVED** that the provision of this resolution shall take effective immediately through the 2024-2025 fiscal year.

## NOMINATIONS FOR VICE PRESIDENT

Motion to nominate Kisha Carter for Vice President by Laurie Farber, seconded by Kisha Carter.

Motion to nominate Norman Sellers for Vice President by Cindy Paschall, seconded by Katrina Crawford.

Kisha Carter received (2) votesLaurie Farber, Kisha CarterNorman Sellers received (3) votesCindy Paschall, Katrina N. Crawford and Norman Sellers.

Norman Sellers is hereby elected Vice President of the Wyandanch Public Library Board of Trustees for the year 2024-2025.

**BE IT RESOLVED,** that the library Board of Trustees Nominate <u>Norman Sellers</u> to serve as an Office of Vice President of the Wyandanch Pubic Library Board of Trustees.

**BE IT FURTHER RESOLVED**, that the provisions of this resolution shall be effective immediately through 2024-2025 fiscal year.

### NOMINATIONS FOR SECRETARY

Motion to nominated Kisha Carter for secretary by Norman Sellers,(Kisha Carter declined)Motion to nominated Cindy Paschall for secretary by Norman Sellers,

Cindy Paschall received (3) votes Norman Sellers, Katrina Crawford and Cindy Paschall. Kisha Carter (Opposed) Laurie Farber (Abstained)

**BE IT RESOLVED,** that the library Board of Trustees Nominate <u>**Cindy Paschall**</u> to serve as an Office of Secretary of the Wyandanch Pubic Library Board of Trustees.

**BE IT FURTHER RESOLVED**, that the provisions of this resolution shall be effective immediately through 2024-2025 fiscal year.

# LIBRARY COMMITTEES (2024-2025)

**BE IT RESOLVED,** that the Library Board of Trustees accepts and appoints the following Library Board Committees for 2024-2025.

- Building & Grounds
- Finance
- Personnel
- Policies & Procedures
- Technology
- Strategic Planning
- Barack H. Obama Cultural Center

A motion was move	ed by Vice Presiden	t Norman Sellers.
Seconded by Truste	e Cindy Paschall.	
Motion carried	3 Yes	1 No
		(Farber)

1 Abstained (Carter)

# LIBRARY ATTORNEY (2024-2025)

BE IT RESOLVED, that the Library Board of Trustees appoints Shawn S. Cullinane as counsel for the Wyandanch Public Library to serve at the pleasure of the Board effective July 1, 2024 to June 30, 2025 at a rate of \$250.00 per hour.

BE IT RESOLVED, that the Library Board of Trustees appoint Salomon & Baez as Special Litigation Counsel at a rate pay of \$250.00 per hour.

A motion was moved by Vice President Norman Sellers. Seconded by Trustee Cindy Paschall. Motion carried 3 Yes 0 Abstained 2 No (Farber) (Carter)

# LIBRARY ACCOUNTANT (2024-2025)

**BE IT RESOLVED**, that the Library Board of Trustees appoints Richard Pope as the Library Accountant effective July 1, 2024 – June 30, 2025 subject to a mutually agreeable contract and at a base rate up to \$1,800 per month.

A motion was moved by Trustee Laure Farber. Seconded by Trustee Kisha Carter. Motion carried. 5 Yes 0 No

0 Abstained

#### LIBRARY AUDITOR (2024-2025)

**BE IT RESOLVED**, that the Library Board of Trustees appoints Stuart G. Lang as External Auditor for the Wyandanch Public Library effective July 1, 2024 to June 30, 2025 subject to a mutually agreeable contract.

A motion was moved by Vice President Norman Sellers. Seconded by Trustee Cindy Paschall. Motion carried 4 Yes 0 No 1 Abstained (Carter)

#### LIBRARY TREASURER (2024-2025)

**BE IT RESOLVED,** that the Library Board of Trustees appoints Leleon Means, Library Treasurer effective July 1, 2024 to June 30, 2025 subject to a mutually agreeable contract.

A motion was mo	ved by Trustee Ki	ish Carter.	
Seconded by Trus	tee Laurie Farber		
Motion carried.	5 Yes	0 No	0 Abstained

#### **INSURANCE CARRIER (2024-2025)**

**BE IT RESOLVED**, that the Library Board of Trustees designates Salerno Brokerage as the insurance carrier for the fiscal year 2024-2025.

A motion was moved by Trustee Kish Carter. Seconded by Trustee Cindy Paschall. Motion carried. 5 Yes 0 No 0 Abstained

### LIBRARY DEPOSITORY (2024-2025)

**BE IT RESOLVED**, that the Library Board of Trustees designates the following bank as the Depository of Library Funds July 1, 2024 to June 30, 2025 JP Morgan and Chase Bank.

A motion was moved by Vice President Norman Sellers. Seconded by Trustee Cindy Paschall. Motion carried. 5 Yes 0 No 0 Abstained

#### SIGNATORIES ON CHECK (2024-2025)

**BE IT RESOLVED,** that the following person (s) be authorized signatories on check for the 2024/2025 year. Board President

**Board Vice President** 

Library Treasurer

A motion was moved by Trustee Cindy Paschall.Seconded by Trustee Vice President Norman Sellers.Motion carried.5 Yes0 No

0 Abstained

## **BOARD MEETING DATES (2024-2025)**

BE IT RESOLVED, that the following dates will be the Board meeting dates for 2024/2025

- September 30, 2024
- October 28, 2024
- November 18, 2024
- December 16, 2024
- January 27, 2025
- February 24, 2025
- March 24, 2025
- April 28, 2025
- May 19, 2025
- June 23, 2025

2025 Election Day Tuesday April 8, 2025 with electronic Machines.

A motion was moved by Trustee Cindy Paschall.Seconded by Trustee Vice President Norman Sellers.Motion carried.5 Yes0 No0 Abstained

A motion was moved by Trustee Kisha Carter to table the Official Library Newspaper until the September 2024 meeting. Motion was seconded by Trustee Laurie Farber. Motion carried 5 Yes 0 No 0 Abstained

A motion was moved by Vice President Norman Sellers to table the Freedom of Information Law Officer. Motion was seconded by Trustee Kisha Carter.						
Motion carried	5 Yes	0 No	0 Abstained			
A motion was moved by Vice President Norman Sellers to table the Secretary to the board.						
Motion was seconded	by Trustee Kisha Carter.					
Motion carried.	5 Yes	0 No	0 Abstained			
<b>BE IT RESOLVED</b> , that the Library Board of Trustees approve the following rate for mileage compensation for use of personal cars in the conduct of Library business 67 cents per mile for the 2024-25 year. Which is the rate established by the Internal Revenue Service.						
A motion was moved by Vice President Norman Sellers. Seconded by Trustee Cindy Paschall.						
Motion carried.	5 Yes	0 No	0 Abstained			
A motion was moved by Trustee Kisha Carter to table Poll Inspector.						
Motion was seconded by Trustee Laurie Farber.						
Motion carried	4 Yes	0 No	0 Abstained			
A motion was moved by Trustee Kisha Carter to adjourn the meeting at 6:06 p.m.						
	by Trustee Kisha Carter t	o adjourn the meeting at	6:06 p.m.			

Motion carried 5 Yes 0 No 0 Abstained